

## **Beagle PTO – Neff School**

### **May 10, 2011 Minutes**

Present: Tammy Eberhard, Amy Stiles, Jennifer Hughes, Linda Rodeman, Stephanie Morgan, Ed Armstrong, Angie Stefanick, Tamara Stout, Sara Gooley

- I. Stephanie Morgan called the meeting to order at 7:03 p.m. Thank you notes from the staff were shared.
- II. Minutes of the March 15, 2011 meeting were reviewed. Linda Rodeman moved to approve the minutes as written. Amy Stiles seconded. Minutes were approved.

### **III. Reports**

#### **A. Neff School Committee Liaison**

##### **1. Fundraising Activities**

##### **a. Frankenmuth**

The new die cuts and new die cut machine have been received.

##### **b. Box Tops for Education (Kristen Parker/Jennifer Hughes)**

Mrs. Promer's PM class (523 Box Tops collected) and Mrs. Browning's PM class (519 Box Tops collected) won the last Box Tops contest. They received JELL-O treats for their collection efforts. 4,042 total Box Tops were collected for that contest. The final collection contest is underway. It is a "Fill a Sheet, Get a Treat" contest which ends on Friday, May 20.

##### **c. Labels for Education (Amy Stiles)**

Amy reported that we will end up with a total of about 7, 700 Labels for the year. A note has been sent to teachers for their input on what the points should be used to get.

##### **d. Original ArtWorks (Amanda Boyd/Kristen Clark)**

The project went great. There were no returns or incorrect orders. Some of the teachers said that the kids really enjoyed doing this project. It was a great success. 308 items were sold for a profit of \$1,011.42.

##### **e. Miscellaneous (Meijer, Target, Felpausch)**

We received a check from Meijer Rewards for \$104.35. It was noted that Target sends a check just once a year.

#### **B. Treasurer**

##### **1. Budget Report**

Treasurer Linda Rodeman reported on current account activity. A check was received from Box Tops – the check less receipts (for prizes and postage) was \$1,455.12. We are over our projected amount for Box Tops for the year. \$104.35 was received from Meijer Rewards. Under Miscellaneous Income, we had popcorn sales of \$273.00; this amount less the cost of the popcorn (\$69.98) netted us \$203.02. Net profit from ArtWorks Originals was \$1,011.42. \$62.92 was spent on Field Trips (Mrs. Pohl and Mrs. Garza/Fenner Nature Center). \$482.12 was spent for various Teacher Allowances. \$235.87 was spent from Classroom Programs & Materials for seat sacks for Mrs. Mulholland's class. \$128.04 was spent from Classroom Programs & Materials for Handwriting Without Tears materials for Mrs. Bower's class. Both of these items were approved at the March meeting. We are

currently over budget for this line item. \$224.55 was spent from the All School Party line item for live butterfly larva for every classroom in the school. From Approved Wish List Items, \$56.90 was spent for backordered books for the book room, and \$252.20 was spent for wiggle seats to be used throughout the school. From Staff Appreciation, \$196.22 was spent for gift cards to Barnes & Noble for the teachers and other treats for Teacher Appreciation Week. From PTO Expenses, \$148.40 was spent on insurance (a 40/60 split with Beagle PTO).

Total income is \$2,773.91. Total expenses are \$1,787.22. Current cash balance is \$10,887.45.

2. Requests for Funding – no requests for funding were presented.

#### IV. Events

##### A. Recently Completed Events

1. Bowling at Royal Scot – March 20 (Stephanie Morgan)  
There was a constant stream of people bowling. It wasn't crowded. People had a good time. Many people were able to bowl a second game.
2. Popcorn (Kim Lawens)  
The first of two popcorn days was on Friday, April 15. It was decided that all students would receive popcorn (if their classroom was participating) regardless of whether or not they paid. The next popcorn day is on Friday, May 20.
3. Neff at the Movies – April 17 (Kelly Tackett)  
This event was not well attended. It may have been because a newly released movie was not being shown.
4. Teacher Appreciation Week – May 2-5 (Amy Hirschman, Laura Wotruba)  
It was a great week. The teachers were very appreciative. On Monday, volunteers brought in assorted breakfast treats. On Tuesday, Junior Mints were delivered to each staff member's mailbox (60 in all) with a note tied on it with a ribbon. On Wednesday, there was a dessert bar (provided by volunteers) in the lounge. On Thursday, Livesavers (with an appreciation poem) were distributed via staff mailboxes. The notes/drawings sent in by students were also distributed on this day. On Friday, flowers were personally delivered to each teacher and staff member in the building. Teachers were also given a \$10 gift card to Barnes & Noble. Because of all the donations, only about \$195.00 (\$170.00 for the gift cards and about \$25 for the lifesavers) was used from the PTO budget.
5. Lugnuts Night – May 7  
No report

##### B. Current Events

1. Mileage Club – April 11 - June 3  
Mileage Club is going strong! The first graders and the dually-enrolled early childhood students are participating. So far, 49 students have logged 5 miles, 23 students have logged 10 miles, and 5 students have logged 15 miles. Students receive a keychain for participating, and they earn small plastic foot tokens to hang on the keychain for every 5 miles they log. Students that walk 20 miles during the 7-week Mileage Club period earn a water bottle.

B. Upcoming Events

1. Popcorn (Kim Lawens)

The next popcorn day is Friday, May 20.

2. Field Day – June 6 (Tammy Eberhard, Tamara Stout, Amanda Boyd)

So far, we have confirmed about one-third of the volunteers needed for Field Day. A list of possible activities has been compiled. There will be 11 classes (including 1<sup>st</sup> grade) participating in the AM and 9 classes participating in the PM. The organizing committee will be meeting with Mr. Stevens next Monday to decide on the list of activities and determine what supplies are needed. Popsicles (500), for the end of the field day activities, have been pre-ordered from Meijer.

V. Announcements

Mr. Armstrong:

- Thanks to all for your service and help during this school year. It is very much appreciated.
- Mr. Austin will be holding Music Informances. Dates and times will be in the Neff News.
- On May 18, Premiere Animal Attractions will be at Neff. Lily Starr's father is bringing them in as a way to say thank you for all of the support their family has received from the school after the passing of Lily's mother.
- On May 26, the students will be walking to the high school auditorium to see the Madrigals perform.
- Kindergarten students will be participating in a practice lunch on either June 1 or June 2.
- On May 25, orientations and a walk-through will be held at 6:30 p.m. for all of next year's first grade students at their home attendance area school. It was noted that as of right now, the plan is for the old/pre-district-restructuring Neff attendance area kindergarten students will stay at Neff for 1<sup>st</sup> grade.

VI. Adjournment

Tamara Stout moved to adjourn the meeting. Sara Gooley seconded. Meeting adjourned at 7:37 p.m.

BEAGLE PTO - NEFF SCHOOL  
2010/2011 FINANCIAL REPORT  
March 15, 2011 thru May 9, 2011

	2010/2011	Current	2010/2011	Budget
<b>INCOME</b>	Budget	Activity	Year to Date	Variance
<b>Fundraising</b>				
Box Tops	1,000.00	1,455.12	2,529.27	1,529.27
Fall Fundraiser	7,000.00	-	7,722.95	722.95
Miscellaneous fundraisers	-	203.02	818.32	818.32
Fundraising Donations	250.00	-	792.00	542.00
Meijer Rewards	400.00	104.35	496.17	96.17
Target	95.00	-	91.02	(3.98)
ArtWorks Originals	400.00	1,011.42	1,011.42	611.42
<b>Interest</b>	-	-	-	-
<b>TOTAL INCOME</b>	<b>9,145.00</b>	<b>2,773.91</b>	<b>13,461.15</b>	<b>4,316.15</b>
<b>EXPENSE</b>				
<b>Classroom Support</b>				
Field Trips (\$100 per class)	2,200.00	62.92	557.69	(1,642.31)
Teacher Allowance (\$75per class)*	2,150.00	482.12	1,355.61	(794.39)
Classroom Programs & Materials	800.00	363.91	807.65	7.65
Specials Classroom Materials	500.00	-	-	(500.00)
<b>Community Support</b>				
Miscellaneous Contributions	100.00	-	-	(100.00)
Compassionate Fund	100.00	-	35.00	(65.00)
Grand Ledge Shopping Tour	100.00	-	100.00	-
<b>Events</b>				
All School Party	300.00	224.55	224.55	(75.45)
Assemblies & programs	800.00	-	595.00	(205.00)
Field Day	100.00	-	-	(100.00)
Retirement gifts/events	100.00	-	-	(100.00)
Welcome Back event	200.00	-	83.72	(116.28)
<b>School Support</b>				
Approved Wish List Items	1,500.00	309.10	1,445.89	(54.11)
Book Room	500.00	-	500.00	-
Teacher Professional Development	200.00	-	100.00	(100.00)
Staff Appreciation	800.00	196.22	459.01	(340.99)
<b>Student Activity Support</b>				
Reading Month	500.00	-	-	(500.00)
Student Financial Aid	100.00	-	10.00	(90.00)
<b>PTO Expenses</b>	400.00	148.40	299.58	(100.42)
<b>Total Expenses</b>	<b>11,450.00</b>	<b>1,787.22</b>	<b>6,573.70</b>	<b>(4,876.30)</b>
<b>Total Income</b>	<b>9,145.00</b>	<b>2,773.91</b>	<b>13,461.15</b>	<b>4,316.15</b>
<b>Difference</b>	<b>(2,305.00)</b>	<b>986.69</b>	<b>6,887.45</b>	

Beginning Account Balance 07/01/2010	4,000.00	
<b>Cash Balance at: 5/9/11</b>		<b>10,887.45</b>
Projected Year End Cash Balance	1,695.00	

\* \$100 for each 1st grade classroom